

**Taunton School Wedding Fair**  
**20<sup>th</sup> February 2011**  
**Application Form**

**Company Name:** .....

**Product or Service offered:**.....

**Address:** .....

.....

**Postcode:** .....

**Telephone:** .....

**Email:** .....

**Website:** .....

**Contact Name:** .....

**Requested Stand location** (please indicate clearly your 1st, 2nd and 3rd choice of location): Old Library / Old Library Foyer / Arts Centre Foyer / Winterstoke Room / Meeting Room / Marquee. Notes can also be made in the box below.

*Please note that we will do our best to accommodate you into one of your chosen rooms. If we are unable to allocate you a stand in one of your chosen rooms then we will contact you to discuss other available options. Stands are allocated on a first come first served basis and confirmed only with deposit payment of 50% of the stand price.*

*If you are not familiar with the layout of the Wedding Fair please visit our website,  
<http://www.tauntonschoolevents.co.uk/exhibitions/wedding/> to view the fair plans or make an appointment to visit the School.*

**No. of Stands required:** .....

**Electricity Required:**  (please tick if required)

If you are bringing **wedding hire** vehicles on to the site please would you be kind enough to indicate below the number and types of vehicle you will bring for invoicing purposes.

**Vehicle 1:** .....

**Vehicle 2:** .....

**Vehicle 3:** .....

**NB: Please note you are not limited to 3 vehicles.**

All Stands (except wedding hire vehicle spaces) consist of a 6ft x 2ft clothed table and 2 chairs, the total space will be approx 7ft x 4ft, with electricity **only** if requested. Please complete the box below with detail of any other specific requirements for your exhibit.

All booking forms need to be completed and accompanied by a **cheque for the full payment** made payable to Taunton School Enterprises. Please forward completed forms to Taunton School Events, Staplegrove Road, Taunton, Somerset, TA2 6AD.

**Stand Charges 2011**

**£130.00 plus VAT** (£156.00) per 6ft x 2ft table (7ft x 4ft total space)  
Larger stands are calculated in multiples thereafter.

01823 703111

[events@tauntonschool.co.uk](mailto:events@tauntonschool.co.uk)  
[www.tauntonschoolevents.co.uk](http://www.tauntonschoolevents.co.uk)

**Please see overleaf for Terms and Conditions**

### **Terms and Conditions**

- All deposits, pre-payments and balances for stands are non-refundable should your booking be cancelled at any stage.
- Refunds, less an administration fee of £15.00, are only made after cancellation upon the re-sale of your exhibition space. This is subject to re-sale and **not** guaranteed.
- All prices of stands are subject to VAT at the current rate.
- Your stand is **not** guaranteed until you have received written confirmation from Taunton School Events confirming your stand.
- Stands are allocated on a first come first served basis.
- Taunton School is a No Smoking Venue

**Company Reg. No. 2846335**  
**VAT No. 634 5269 32**